

Retrofit Walkthrough

Client Information

Name:
Address:
City/State/Zip:
Phone:

Exterior Equipment

Make:	Age?:
Model:	Serial #:
HP/AC etc.:	
Location:	
Condition: poor/fair/good/excellent	
Noise:	
Capacity during: Hot extremes: Cold Extremes:	

Exterior Observations

Window/Door leaks:
Other problems:
Lot Description:
Loop Preference:
Loop Obstacles:
Loop Location?
Bldg Penetration?
Attic-Ceiling Insul?
Construct Traffic Path?
Future Additions/Pool?
Pets, Neighbors or other concerns?
Rough Heated Sq. Ft.:
Crawl/Slab/Basement? Notes?
Fill Out Site Survey Form!

Interior Observations

Elect Outlets?
of Fireplaces?
Blower Door Test?
Window / Door Leaks?
Attic Inspection:

Interior Equipment

Make:	Age?
Model:	
Serial #:	
Fuel:	Capacity:
TXV/orifice/captube expansion?	
Condition: poor/fair/good/excellent	
Air Accessories:	
Mech Rm Access?	Opening Size?
Floor Space:	
Ret Drop Size:	Sup Drop Size:
Electric Service Cap?	Brkr Brand?
Available Slots:	

Duct System

Supply:	#	@CFM	Total
Size:			
Size:			
Size:			
Return:	#	@CFM	Total
Size:			
Size:			
Size:			
Total CFM capability:		Grand Total	
Basic Supply Size (8x20)?			
Basic Return Size (8x24)?			
Supply Air Test:			
Return Air Test:			
Insulation?			
Cold/Hot Rooms?			
Duct Notes:			